

Vacancy: Site Liaison Officer

Summary

We have an excellent opportunity for someone to join our team looking after our Business & Industry customers. Reporting to the Contract Manager, this position is critical to ensure that we deliver first class service to our customers, providing them with the most practical and commercially efficient solution. The successful candidate will be responsible for working as part of a team to manage customer relationships, focusing on delivering and enforcing customer waste policies, including agreed segregation and site management strategies within a geographical area which will be decided depending on your location.

Duties

- Managing the service commitment Reconomy has with its customers.
- Conduct regular site visits at agreed intervals.
- Production of Site Waste Appraisals.
- Developing relationships with key contacts at site level.
- Performing regular Toolbox Talks on all sites where required and refreshers when needed.
- Complete all monthly and weekly reporting statistics.
- Ensuring sites are in possession of and displaying correct compliance documentation.
- Identification of added value service opportunities.
- Attending customer meetings to support the Contract Managers as and when required.

Key Skills and Competencies

- Great rapport and relationship building skills at all levels.
- Organisation skills to manage your diary and travel, a high volume of work and short deadlines.
- Confidence to manage challenging situations and find solutions to problems.
- Business and customer-oriented team player.
- Fully conversant with Microsoft Office, good Excel skills.
- Must hold a full UK driving licence, 25+ for insurance purposes.

Please be aware some overnight stays will be required due to the logistics of the territory.

Package: Competitive salary, dependent on experience. Includes car, laptop, tablet & phone.

Contract Type: Permanent, full time.

Application: To apply for this position, please submit your CV and covering letter to our Head Office Recruitment Team preferably via email – recruitment@reconomy.com

